

Central/Metrowest Chapter Meeting Minutes 2007

October 17, 2007

Worcester State College

Meeting Attendance: 12

Also in attendance for today's presentation were WSC undergrad and graduate nursing students

At 11am Charlotte Stepanian, state president of MAPHN, preceded our meeting by giving an informative educational program, "Recognizing Your Identity," the introduction and application of the 2007 Scope and Standards of Practice for Public Health Nursing proposed by the American Nurses Assn. Copies of the S&S were distributed to all members.

After the presentation, Meeting called to order @ 12:30pm. Thank you to WSC, who provided the luncheon following today's presentation. Welcome to newcomers Eileen Terrill, WSC faculty; Patricia Bruchmann, Worcester Health Dept nurse manager; Kathleen Whyte, MSN student at WSC; and Cathie Barbieri RN.

General discussion centered on Charlotte Stepanian's talk, and ways to engage more nurses into public health nursing.

Reminder: MAPHN Conference is May 1. Theme will be the Expanding Role of the PHN. Keynote speaker will be MaryBeth O'Sullivan

Next meeting set for 11/13/07 at 10am in Framingham. Meeting adjourned at 1:30pm.

Respectfully submitted,
Leila Mercer, Secretary

CHAPTER MEETING, originally scheduled for 11/13/07, cancelled.

Next meeting scheduled for 1/22/08 at 12pm, to be held at the Dolphin Restaurant, Natick.

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CHAPTER MEETING

September 11, 2007

Framingham Memorial Building

Attendance: 10

Attendees: Kitty Mahoney, Ruth Mori, Leila Mercer, Charlotte Trubiani, Carol Doane, Maureen Sendrowski, Jean Sniffin, Karen D"Angelo, George Akinkouye,

Meeting called to order 10:00am. Welcome to newcomers. Thank you to Merck, who provided the refreshments for today's meeting

Moment of silence observed for 9/11 victims

Rototeq presentation given by Michael Garvey, Merck Vaccine Rep.

Meeting minutes of 6/7/07 approved.

Treasurer Report approved. Reminder about revised chapter dues of \$25/yr, to begin this fall.

Chapter elections resulted in the following:

President: Charlotte Trubiani (2007-09)

VP (remainder of the 2006-08 term): Ruth Mori

Treasurer: Nancy Cleary (2007-09)

(Leila Mercer's term as Secretary runs 2006-08)

The Sanofi funds sub-committee 's recommendations were voted on as follows:

- Purchase Pink Books for members on for all dues-paying chapter members.
- Purchase a rolling library cart and books and other reference material for members on vaccines and vaccine preventable diseases. The library cart will be transported to chapter meetings
- With whatever funds remain, Provide luncheon (?Holiday) where peers will present on different appointed vaccine preventable disease topics .

Charlotte relayed the chapter goal of becoming involved in a project which would serve to raise public awareness of relevant public health issue. Topics discussed were adolescent self-esteem, and obesity. More discussion in future meetings.

Mary Conant ,MIP Immunization Nurse, has requested time to talk to our chapter about upcoming changes in the Mass. Immunization Program. Discussion around possibly our Nov 13 meeting, no decision made, tabled to next meeting.

It was announced that Katie White, our MDPH Infectious Disease Response Nurse, is looking for a PHN to accompany her to the MAHB state meeting in Marlborough on Dec 1, to speak about the role of the PHN in BOH's.

Next meeting will be held at Worcester State College on Oct 17 11am-1pm. Charlotte Stepanian, state MAPHN President will speak 11am-12pm on the new ANA PHN Scope and Standards, followed by chapter business meeting 12pm-1pm. Lunch will be provided by WSC, and it is hoped that several students and Worcester area PHNs will attend.

Meeting adjourned at 12:15pm. Next regular meeting scheduled for October 17, 2007
at Worcester State College.

Respectfully submitted,

Leila Mercer, Chapter Secretary

CHAPTER MEETING

June 7, 2007

Framingham Memorial Building

Attendance: 8

Attendees: Kitty Mahoney, Nancy Cleary, Ruth Mori, Leila Mercer, Charlotte Trubiani, Carol Doane, Debbie Chaulk, Jane Brown

Meeting called to order 10:00am. Welcome to newcomer Jane Brown, Weston PHN .

Meeting minutes of 4/5/07 approved.

Treasurer Report approved. Discussion about lowering chapter dues to \$25/yr, instead of the current \$15/ semester, was voted to start in the fall.

Charlotte emphasized the need for someone to fill the VP position for the 2006-08 term. Both Charlotte and Nancy agreed to be nominated for President and Treasurer respectively for the 2007-09 term, but it was emphasized that others should consider being nominated.(Leila's term as Secretary runs 2006-08) Chapter elections will take place in fall.

Charlotte has offered her Beach House in Marshfield for a Chapter Business Retreat on August 10-11. She presented a vision she sees for our chapter in the coming year:

- Goal: for PHNs to be a presence in our communities
e.g., to offer public education about PH Nursing
- "Know Your Chapter" where members pair up and learn about each other /PHN roles
- Continue "Peer Presentations"

Debbie, at-large MAPHN member, reported from the Board, which met on 6/4/07.

Copy of the minutes are on file with the Chapter Secretary. She announced that there are 5 MAPHN scholarships available to attend the APHA conference in Washington DC in November. Need to contact Pres. Charlotte Stepanian ASAP.

Congrats to Laurie Courtney, who was elected Chapter Rep to the Board. There is still an unfilled Chapter Rep position.

The Sanofi funds sub-committee (Ruth & Leila) reported on the following recommendations:

- Purchase on online subscription newsletter and make available to chapter members. (need further research)
- Explore online software programs for training that could be used by all members.
- Purchase reference books for members on vaccine preventable diseases. One suggestion was pink book.
- Provide educational update on vaccine preventable diseases where we provide a speaker and light refreshments. Potential for marketing/outreach to recruit chapter members.
- Develop a library of books and other reference material for members on vaccines and vaccine preventable diseases. Discussed about making the library mobile and bringing to chapter meetings.

Membership unable to make a final decision. Charlotte emphasized the need to utilize the monies soon which have been in our account since 2/07. Also, there is a possible additional amount that will be offered by Sanofi for the upcoming year. It was agreed to discuss this in detail at the Retreat.

Kitty proposed a field trip to the Public Health Museum in Tewksbury in the future, and offered to look more into the details.

Meeting adjourned at 12:00pm. Next regular meeting scheduled for September 11, 2007

at Framingham Memorial Bldg.

Respectfully submitted,

Leila Mercer, Chapter Secretary

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04/05/2007 Central/Metrowest Chapter Minutes

Framingham Memorial Building

Attendance: 9

Attendees: Kitty Mahoney, Nancy Cleary, Ruth Mori, Leila Mercer, Charlotte Trubiani, Michele Cavallaro, Laurie Courtney, Claire Jameson, Maureen Sendrowski

Meeting called to order 10:00am

Meeting minutes of 3/15/07 approved. Treasurer Report approved.

MAPHN Conference Raffle Basket: Car Care Package Theme Basket was on display during the meeting. Thank you to Kitty , who put this together.

Discussion about setting up a table at the MAPHN Conference on May 10, to display what our chapter is doing and to attract potential members. All agreed it was a good idea. Kitty will check with MAPHN Conference Committee about availability.

Networking time: topics included sharps disposal policies, involving Medical Reserve Corps units in our communities, grant writing

Peer Presentation on "Joseph M. Smith Community Health Center" given by Michele

Kitty gave a lecture on "Childhood Obesity"

Meeting adjourned at 12:00pm. Next meeting, to wrap up our year, scheduled for June 7, 2007 at Framingham Memorial Bldg.

Respectfully submitted,

Leila Mercer, Chapter Secretary

CHAPTER OFFICERS

2006-07

President

Charlotte

Trubiani

RN, BSN

Framingham

Board of Health

Secretary

Leila

Mercer

RN, BSN

Natick

Board of Health

Treasurer

Nancy

Cleary

RN

Marlborough

Board of Health

03/15/2007 Central/Metrowest Chapter Minutes

CHAPTER MEETING

March 15, 2007

Framingham Memorial Building

Attendance: 14

Attendees: Kitty Mahoney, Nancy Cleary, Ruth Mori, Leila Mercer, Charlotte Trubiani, Michele Cavallaro, Laurie Courtney, Claire Jameson, Maureen Sendrowski, Debbie Chaulk, Merrily Evdokimoff, Annette Alderman, Mary Beecham, Dan Dlugose

Meeting called to order 10:15am

Meeting minutes of 2/8/07 approved

Treasurer Report approved. Current balance is \$ 2270.49. Nancy reminded members to pay their dues for the year's balance if they haven't done so. After discussion, it was decided not to purchase basic checks for the chapter account at this time; we are able to obtain bank checks when necessary for no charge because we are a client of the Credit Union.

How to use \$2000 SanofiPasteur contribution: Several ideas were brought up including: children's books about immunization for local libraries; available IAC Resources; purchase of materials to establish a PHN library. Maureen reminded members that the conditions of SanofiPasteur indicated the funds be focused on professional education, specifically with respect to Immunization. Other chapters have used these funds for evening immunization ed program, which have included dinner and a speaker. It was voted to establish a Sub-Committee to make recommendations to present at the June meeting. Maureen, Ruth, and Leila were approved to serve on the sub-committee.

The tabled request to move the April meeting from 4/12 to 4/5 was approved. The next and final meeting for the year remains scheduled for 6/7. (No meeting in May due to the MAPHN Conference on 5/10)

MAPHN Conference Raffle Basket: it was voted to have a Car Care Package Theme Basket, at \$50 dollar value. Kitty will put this together.

Board Report: Maureen distributed info describing the open state positions for the coming year, and the Annual President's and Regional Chapter Recognition Awards. These awards, along with Appreciation Awards for Retiring PHN's, will be presented at the Conference in May. Members were encouraged to consider these positions and get back to Maureen soon.

Peer Presentation on "Resources in Your Community" given by Charlotte

Guest Speaker Carolyn Harris, TSA Nurse for the MDPH TB Prevention & Control Division gave a talk on "TB Review 2007". 1.5 contact hours were granted to those present.

Meeting adjourned at 12:30pm, followed by another great Lunch from Panera, courtesy of Jason Perriello, SanofiPasteur representative, maker of Tubersol.

Next meeting scheduled for April 5, 2007 at Framingham Memorial Bldg.

Respectfully submitted,

Leila Mercer, Chapter Secretary

02/08/2007 Central/Metrowest Chapter Minutes

Framingham Memorial Bldg.

Attendance:12

Attendees: Carol Doane, Laurie Courtney, Nancy Cleary, Ruth Mori, Jean Sniffin, Barbara Johnson, Leila Mercer, Kitty Mahoney, Charlotte Trubiani, Maureen Sendrowski, Debbie Chaulk, Claire Jameson

Meeting called to order at 10:10AM.

Meeting minutes of 12/14/06 accepted.

Finance Report accepted. MAPHN Checking account was opened at St. Mary's Credit Union in Marlborough. Current balance is \$2195.21, which includes the recent contribution of \$2000 by SanofiPasteur for Immunization Education Activities. It was voted to table discussion until the next meeting on how to use this money. Nancy reminded members to pay their dues of \$15 for the January - June period.

A request to change April's meeting date to 4/5 was submitted by Charlotte, and was tabled.

Charlotte encouraged all present to invite others to our next presentation in March featuring Carolyn Harris of the MDPH TB program. She suggested inviting school nurses in respective towns to come if possible.

Peer Presentation on "Immunization Awareness Promotion Activities" given by Leila.

Guest Speaker Mary Conant, MIP Nurse Manager, gave a comprehensive and interesting presentation on "Immunization Updates". Many questions were asked about the many new vaccines, and MA's status in becoming a Universal Select state and its impact on providers. 1.5 contact hours were granted to those present.

Jamie Quealey, Vaccine Specialist from Merck, provided a delicious lunch from Panera and gave a talk on Gardasil , the new HPV vaccine.

Meeting adjourned at 12:30PM. Next Meeting scheduled for March 15, 2007 at Framingham Memorial Bldg.

Respectfully submitted,

Leila Mercer, Secretary